

MAINTENANCE TECHNICIAN I

DISTINGUISHING FEATURES

The fundamental reason the Maintenance Tech I exists is to perform semi-skilled and skilled work in the maintenance/construction trades field in the Community Services Department. Performs a variety of generalist tasks, including the maintenance, construction and repair of City owned structures and facilities; such as roof repair, general carpentry, stucco, block and tile repair and maintenance and concrete work. This classification is not supervisory. Work is performed under the supervision of a Facilities Management Coordinator. The Maintenance Technician I is the first level in the Maintenance Technician series and is distinguished from the Maintenance Technician II level, which is a journey level position with more skills, experience and independence.

ESSENTIAL FUNCTIONS

Performs all phases of rough carpentry from demolition, laying out of walls & windows, framing walls, roofs, and partitions; hanging, taping & texturing of sheet rock; sheets new roofs; applies plaster walls and ceilings; builds shelves; hangs doors, etc.

Lays ceramic, vinyl and acoustical tile; measures and lays carpet.

Shoots grades with transit, digs and pours footings; installs playgrounds, installs barbecues, benches, light poles, vehicle barriers; maintains & constructs railroad track, trusses, and railroad paraphernalia.

Operates heavy equipment to construct proper grades for ball fields, playgrounds, and multi-use paths.

Performs all phases of concrete work consisting of excavation, grading, forming, placing, finishing, and landscaping for sidewalks, driveways, steps, floors, and foundations.

Performs all phases of masonry work from excavation, laying of leads, setting rebar, mixing mortar, grouting cells, laying block, stuccoing, and landscaping.

Performs roof maintenance functions including roof cleaning and inspections, repairing splits, punctures, flashing, penetration search, roof drains on all types of roof systems including asphalt cap sheet, foam, modified bitumen, and clay tile.

Performs as a team player that works effectively with City staff and citizens.

MINIMUM QUALIFICATIONS

Knowledge, Skills, and Abilities

Knowledge of:

Methods, tools, materials, and practices used in general maintenance/construction techniques.

Some knowledge of finish carpentry.

Use of construction, maintenance tools and equipment.

Ability to:

Interpret assignments from blueprints, sketches, and material takeoffs.

Coordinate visual and muscular dexterity to operate a variety of shop equipment, hand tools, motor vehicle and heavy equipment as required.

Move heavy objects over 50 lb.
Work at heights greater than 10 feet.
Bend and stoop repeatedly.
Skillfully maneuver small objects.
Operate a variety of field equipment and tools.
Work in a variety of weather conditions with exposure to the elements.
Perform basic math calculations.
Comprehend and make inferences from written material and written or verbal instructions.
Maintain detailed records of maintenance activities and completed work orders.
Perform work in a safe and timely manner.
Communicate effectively, orally and in writing.
Establish and maintain effective working relationships with co-workers, supervisors, and the general public.
Operate a personal computer to complete electronic timesheet and e-mail functions.
Share a commitment in quality in everyday work and to continuous learning and improvement.
Demonstrate the willingness to assume ownership in completion of assigned tasks.
Maintain regular consistent attendance and punctuality.

Education & Experience

Any combination of education and work experience equivalent to 2 years experience in rough carpentry, masonry and rough plumbing construction and maintenance work; and some finish carpentry experience. Requires a valid Arizona Driver's License with no major driving citations in the last 39 months.

Special Requirement

Dependent upon specific needs of the division, individuals in this classification may be required to obtain an Arizona Commercial Driver's License (CDL) within six (6) months of their date of hire or promotion. This includes passing the Arizona Department of Transportation physical exam, complete and pass the skills demonstration portion of the commercial driver's license test and securing the actual license within the six-month period. As a condition of continued employment, individuals of this classification are required to maintain a valid Arizona Commercial Driver's License with appropriate endorsements and are subject to random, unannounced drug and alcohol testing to comply with the Department of Transportation (DOT) Federal Motor Carrier Safety Administration (FMCSA) regulations 49 Code of Federal Regulations (CFR) Part 382.

To apply for an Arizona CDL instruction permit or driver's license, requires proof of having held a driver's license for at least one year, an Arizona driver's license and completed physical examination DOT form.

FLSA Status: Non-exempt

HR Ordinance Status: Classified